



DARWEN VALE HIGH SCHOOL

An Aldridge Community Academy 

October 2022

Dear Parent/Carer,

Re: ParentPay Activation Letter

You will have received an activation letter for ParentPay which has replaced School Gateway as the school's cashless payment system. The school will not be using the Bromcom MCAS APP for payments as per previous correspondence.

Please follow the instructions on the activation letter to set up your account. If you feel that you require assistance with this, please visit the ParentPay website where under the support section you will find a range of guides to help set up your account.

Web address www.parentpay.com

Please note you will need to login via a web portal as ParentPay is not available as an APP.

Scroll to the bottom of the main page and click the link for Parent FAQ's. Within the knowledge base you will find a range of user guides including activating and managing your account, payments and how to add a child to an existing account.

If you require technical help, the IT helpdesk team will be providing a drop-in session at Darwen Vale High School on **Thursday 13th October between 3-5pm.**

Please do not hesitate to contact the school office if you need assistance.

Yours sincerely,

Finance Team – Aldridge Education