



# DARWEN VALE HIGH SCHOOL

An Aldridge Community Academy 

21<sup>st</sup> October 2022

Dear Parent/Carer

As part of our ongoing drive to make systems and processes more efficient at Darwen Vale High School we are introducing a new way to report student absence. Should your child be absent from school due to illness, you should now report this through the school website. As a result, you will no longer need to phone the absence line. All you will need to do is go onto the school website on a PC, tablet or mobile phone, click on the Reporting Student Absence tab on the homepage and answer the series of questions. This will need to be completed by 8:30am, should your child be absent for more than one day the online form will need to be completed daily.

This should prove to be much more efficient process and reduce the need to phone school reception, freeing up phonelines and making it easier to contact school.

Should you have any questions please don't hesitate to contact school.

Kind regards,

*A Bradley*

Mr A Bradley  
Assistant Principal  
Darwen Vale High School