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04 September 2023

Dear parent/carer

Following the introduction of our new management information system (MIS) Bromcom last academic year, you are invited to attend a "Meet The Parents" evening on Monday 11th September from 4:00 – 5:00pm.

The aims of the evening are to give you an introduction to Bromcom and specifically the My Child At School (MAS) application which will allow you to see your child's attendance, behaviour and homework. Each student will also have their own log in to the "student portal" and your support in ensuring your child downloads and uses this application is appreciated.

There will also be an opportunity to meet your child's form tutor. Your child's form tutor is your first port of call for any issues or concerns.

Prior to attending on the evening please ensure you have attempted to access and log into your child's My Child At School (MCAS) account. You will have been sent an invitation link via the email address registered with us.

Please contact our data manager Kirsty Taylor for any technical or general queries you may have with regards to your log in for MCAS. You can email or call Kirsty between 8am – 5pm Monday to Friday.

Email: Kirsty.Taylor@darwenvale.com

Telephone: 01254 223000

If you have any non-related IT issues or questions regarding MCAS please contact the school directly: contact@darwenvale.com .

Yours sincerely

Mr M Little

Principal